

A regular meeting of the Board of the Schoolcraft County Road Commission was held at the County Road Commission Building in the City of Manistique, Michigan on January 13, 2016 at 7:00 a.m.

The meeting was called to order by the Chairperson.

Present: Bernard J. Lund, Vice Chairperson
Thomas J. Klarich, Member

Present via Phone: Dale J. DuFour, Chairperson

Also present was Dan LaFoilie; Keith Rochefort; Pat Carley, Schoolcraft County Commissioner; and Lisa Kleeman, Finance Director/Interim Manager.

The minutes of the December 22, 2015 meeting were approved as presented.

Motion to approve the minutes was made by Commissioner Klarich, seconded by Commissioner Lund. Motion carried.

Ayes: All
Nays: None

Motion to approve the closed minutes was made by Commissioner DuFour, seconded by Commissioner Klarich. Motion carried.

Ayes: All
Nays: None

A motion to approve the agenda with additions was made by Commissioner Lund and seconded by Commissioner Klarich. Motion carried.

Ayes: All
Nays: None

A motion to approve voucher # 16-16, 16-17, 16-18 and 16-19 was made by Commissioner Lund and seconded by Commissioner Klarich. Motion carried.

Ayes: All
Nays: None

Under public concern:

- Keith Rochefort asked questions regarding temporary employees.
- Pat Carley, Schoolcraft County Commissioner, complimented the drivers.

A motion to approve the CRA Constitution and Bylaws Amendment #1 was made by Commissioner DuFour and seconded by Commissioner Klarich. Motion carried.

Ayes: All
Nays: None

A motion to approve the CRA Constitution and Bylaws Amendment #2 was made by Commissioner Klarich and seconded by Commissioner DuFour. Motion carried.

Ayes: All
Nayes: None

Interim Manager/Finance Director Report given and attached.

Finance Director Employment Agreement Amendment was tabled until Bargaining Unit Negotiations are complete.

A motion to approve the Interim Manager Employment Contract was made by Commissioner DuFour and seconded by Commissioner Klarich. Motion carried.

Commissioner DuFour	Yes
Commissioner Klarich	Yes
Commissioner Lund	No

A motion to post for letters of interest due 1/19/16 at 3:00 p.m. for County-wide Foreman was made by Commissioner Klarich and seconded by Commissioner DuFour. Motion carried.

Ayes: All
Nayes: None

A motion to post for Special Meetings for 2/17/16 and 2/18/16 for purpose of meeting the new Board members and begin Bargaining unit negotiations, was made by Commissioner DuFour and seconded by Commissioner Klarich. Motion carried.

Ayes: All
Nayes: None

A motion to approve attendance by appropriate staff to MDOT Training for RWIS in Escanaba on 1/26/2016, was made by Commissioner DuFour and seconded by Commissioner Lund. Motion carried.

Ayes: All
Nayes: None

A motion to approve attendance to PASER training 4/6/2016 in Escanaba for Interim Manager/Finance Director and Foreman, was made by Commissioner DuFour and seconded by Commissioner Lund. Motion carried.

Ayes: All
Nayes: None

pg 3 - continued
Schoolcraft County Road Commission Board
Meeting Minutes – January 13, 2016

A motion to approve attendance and travel to UP Road Builders Association meeting February 11 & 12, 2016 in Marquette for Interim Manager/Finance Director and Human Resource Clerk, was made by Commissioner DuFour and seconded by Commissioner Klarich. Motion carried.

Ayes: All
Nays: None

Upon motion the board adjourned at 8:45 a.m.

Bernard J. Lund, Vice Chairperson

Lisa M. Kleeman,
Interim Manager / Finance Director

INTERIM MANAGER/FINANCE DIRECTOR REPORT

JANUARY 13, 2016

Job Posting Up – No applications have been received as of this date for the Engineer/Manager position. Another round of advertising will begin soon and there has been communication with Michigan Tech.

Layoffs – Discussion is needed regarding the decision making process for Temporary employees.

Foreman Position – Many questions have been received regarding the status of the Foreman Posting.

Railroad Crossing Update – On January 6, a meeting was held with the Jim Gasiiecki, Canadian National Railroad and Gerry Reese, Schoolcraft County Snowmobile Association regarding a crossing at our Kevirtis Sand Pit.

Year End Financial Audit Update – Just about complete, our auditor will be forwarding it to Lansing for approval and should be completed by the end of January.

Scheduled Trainings/Meetings – Manager's Meeting, St. Ignace, 1/12/16, MDOT RWIS (weather info.) on 1/25/16 in Escanaba for Kleeman, Rutherford and Weber. PASER Training 4/6/16 in Escanaba for Kleeman and Rutherford for their annual PASER Rating Certification.

Cash Balance down some due to Craig Kelso's payout.

Union Negotiations – On 01/06/2016, letters were received from Teamster's Local No. 406 notifying SCRC they desired to begin negotiating changes and modifications to the present agreements. Available dates are January 19, 25 and February 2, 3, 4, 9, 16, 17, 18, 23, 24, 25, 29.

Seney Rest Area Contract – Greg Rutherford will be working with Kevin Gouza, MDOT, regarding ongoing issues with non-acceptable conditions at the Seney Rest Area.

Scheduled Meetings for the Board – Straits Area Council, February 2, 2016 in Mackinaw City and January 14, 2016 for Schoolcraft County Board of Commissioners – Bond Request on the agenda.

Assistant Foreman – Work schedule has been adjusted in an effort to reduce number of consecutive days worked.

Pick-up Purchase Update – Purchase of the Chevrolet occurred 01/06/16 and two Fords are scheduled to be ordered 01/07/16.

Training for required skills is being developed for a temporary employee.

Road/Engineering Issues to be aware of:

- MDOT 802P Summer Projects – 4

- Cope Bridge – ongoing claim

- CR 448 - river cutting into road

- Township Projects – Kelly Road, new requests