

**SCHOOLCRAFT COUNTY ROAD COMMISSION**  
**332N EAST ROAD, MANISTIQUE, MI 49854**  
**BOARD MEETING AGENDA**  
**May 27, 2020 - 7:00 a.m.**

1. Call Meeting to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Approval of Minutes
6. Public Comment:
7. Old Business:
8. New Business:
  - A. Voucher 20-34, 20-35 & 20-36
  - B. RFP 2020-02 Emulsion Tank Lift
  - C. Critical Bridge Resolutions
  - D. MDOT Engineering Reimbursement
  - E. Sinetech Server Replacement
9. Manager's Report
10. Department Heads
11. Meeting Notices
12. Public Comment
13. Adjournment

1. Call Meeting to order:

The meeting was called to order by Chairman T. Klarich at 7:00 A.M.

2. Roll Call Information:

Roll call showed the following Board Members in attendance:

Thomas Klarich, Randy Lund, Keith Rochefort, Dale DuFour, Robin LaCroix

Also, in attendance:

Jean Frankovich, Managing Director

Tanya Hoar, Finance Director

Brittany DeMars, Human Resources

3. Pledge of Allegiance: The pledge was recited

4. Approval of Agenda:

**It was moved** to approve the agenda with the addition of 8 F. Financial Statements by Commissioner D. DuFour, seconded by Commissioner R. LaCroix. Motion carried.

**Roll Call:**

D. DuFour – Yes

R. LaCroix-Yes

R. Lund – Yes

K. Rochefort – Yes

T. Klarich – Yes

5. Approval of Minutes

**It was moved** to approve the regular minutes by Commissioner T. Klarich seconded by Commissioner D. DuFour. Motion carried.

**Roll Call:**

T. Klarich - Yes

D. DuFour – Yes

R. Lund – Yes

R. LaCroix – Abstained

K. Rochefort – Yes

**It was moved** to approve the interview minutes by Commissioner K. Rochefort seconded by Commissioner D. DuFour. Motion carried.

**Roll Call:**

K. Rochefort – Yes  
D. DuFour – Yes  
T. Klarich – Yes  
R. LaCroix – Abstained  
R. Lund – Abstained

6. Public Comment: None

7. Old Business: None

8. New Business:

A. Vouchers 20-34, 20-35 & 20-36

**It was moved** to approve vouchers 20-34, 20-35 & 20-36 by Commissioner T. Klarich, seconded by Commissioner R. Lund. Motion carried.

**Roll Call:**

T. Klarich – Yes  
R. Lund – Yes  
D. DuFour – Yes  
R. LaCroix – Yes  
K. Rochefort – Yes

B. RFP 2020-02 Emulsion Tank Lift

**It was moved** to approve RFP 2020-02 Emulsion Tank Lift by Commissioner K. Rochefort, seconded by Commissioner T. Klarich. Motion carried.

**Roll Call:**

K. Rochefort – Yes  
T. Klarich – Yes  
D. DuFour – Yes  
R. LaCroix – Yes  
R. Lund – Yes

### C. Critical Bridge Resolutions

**It was moved** to approve all 3 critical bridge resolutions by Commissioner D. DuFour, seconded by Commissioner K. Rochefort. Motion carried.

**Roll Call:**

D. DuFour – Yes  
K. Rochefort – Yes  
R. Lund – Yes  
R. LaCroix – Yes  
T. Klarich – Yes

### D. MDOT Engineer Reimbursement

**It was moved** to accept the MDOT Engineer Reimbursement by Commissioner R. LaCroix seconded by Commissioner D. DuFour. Motion carried.

**Roll Call:**

R. LaCroix – Yes  
D. DuFour – Yes  
R. Lund - Yes  
K. Rochefort – Yes  
T. Klarich – Yes

### E. Sinetech Server Replacement

**It was moved** to accept and pay the invoice from Sinetech by Commissioner T. Klarich, seconded by Commissioner D. DuFour. Motion carried.

**Roll Call:**

T. Klarich – Yes  
D. DuFour – Yes  
R. LaCroix – No  
R. Lund – Yes  
K. Rochefort – Yes

## F. Financial Statements

**It was moved** to accept the financial statements as presented by T. Hoar by Commissioner R. LaCroix seconded by Commissioner T. Klarich. Motion carried.

### Roll Call:

R. LaCroix – Yes  
 T. Klarich – Yes  
 K. Rochefort – Yes  
 D. DuFour – Yes  
 R. Lund - Yes

## 9. Manager's Report

- a. RTF Projects- We are scheduled to crush & shape CR 435 and ¼ Mile Rd next year. Our non-motorized requirements are getting close to noncompliance, so I would like to possibly change 435 & ¼ Mile Rd to 2024 and add CR 441 from CR 442 to ¼ Mile Rd with bike paths to the STIP for 2021. I have a request to Peter VanSteen to see if we can get it added for next years projects.
- b. Hiring (Non CDL)- Daniel Michalik and Chris Tufnell both accepted the offered position of temporary non CDL employment to maintain Rogers Park and miscellaneous tasks as directed by Foreman
- c. We are scheduled to crush & shape CR 435 and ¼ Mile Rd next year. Our non-motorized requirements are getting close to noncompliance, so I would like to possibly change 435 & ¼ Mile Rd to 2024 and add CR 441 from CR 442 to ¼ Mile Rd with bike paths to the STIP for 2021. I have a request to Peter VanSteen to see if we can get it added for next years projects

**It was moved** to move 435 & 1/4 Mile Road and complete 441 by Commissioner K. Rochefort seconded by Commissioner T. Klarich. Motion carried.

### Roll Call:

K. Rochefort – Yes  
 T. Klarich – Yes  
 D. DuFour – Yes  
 R. LaCroix – Yes  
 R. Lund – Yes

## 10. Department Heads

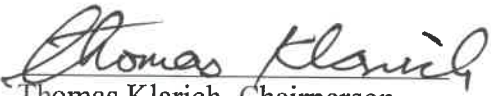
- a. B. DeMars informed the Board that the new hires first day had been scheduled along with drug tests and physicals. MSHA training & Spring training will take place later this month.

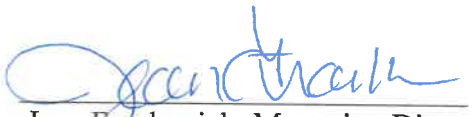
11. Meeting Notices: None

12. Public Comment: None

13. Adjournment

The meeting was adjourned at 7:37 A.M. by Commissioner T. Klarich.

  
Thomas Klarich, Chairperson

  
Jean Frankovich, Managing Director