

**SCHOOLCRAFT COUNTY ROAD COMMISSION**  
**332N EAST ROAD, MANISTIQUE, MI 49854**  
**BOARD MEETING AGENDA**  
**April 8<sup>th</sup>, 2019 - 7:00 a.m.**

1. Call Meeting to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Approval of Minutes
6. Public Comment:
7. Old Business:
  - A. County Salt Order 2019/2020
8. New Business:
  - A. Vouchers 19-27 & 19-28
  - B. Bridge Inspections due June, July, & August
  - C. Resolution for County Road 434 JN#203397
  - D. Resolution for County Road 436 JN#205496
  - E. Approval of Mailbox Policy RO 1.01 Amended
  - F. Approval to post RFP 2019-06 Used Loader
9. Manager's Report
10. Department Heads
11. Meeting Notices
12. Public Comment
13. Adjournment

1. Call Meeting to order:

The meeting was called to order by Chairman T. Klarich at 7:00 A.M.

2. Roll Call Information:

Roll call showed the following Board Members in attendance:

Thomas Klarich, Dale DuFour, Keith Rochefort, Randy Lund, and Robin LaCroix

Also, in attendance:

Jean Frankovich, Manager

Tanya Hoar, Finance Director

Brittany DeMars, Human Resources

Kim Rochefort, Road Foreman

James Johnson, Seney Foreman

Bernard Lund, General Public

3. Pledge of Allegiance: The pledge was recited

4. Approval of Agenda

**It was moved** to approve the agenda as presented by Commissioner D. DuFour, seconded by Commissioner K. Rochefort. Motion carried.

Ayes: Five

Nays: None

5. Approval of minutes

**It was moved** to approve the minutes & the closed session minutes from March 27<sup>th</sup>, 2019 by Commissioner R. LaCroix, seconded by Commissioner D. DuFour. Motion carried.

Ayes: Five

Nays: None

6. Public Comment: None

## 7. Old Business:

## a. County Salt Order 2019/2020

**It was moved** to approve the county salt recommendation presented by Manager J. Frankovich and to allow the order to be placed by Commissioner K. Rochefort, seconded by Commissioner T. Klarich. Motion carried.

**Roll Call:**

K. Rochefort- Yes

T. Klarich – Yes

D. DuFour – Yes

R. Lund – Yes

R. LaCroix - Yes

## 8. New Business

## a. Voucher 19-27 &amp; 19-28

**It was moved** to pay vouchers 19-27 & 19-28 by Commissioner K. Rochefort, seconded by Commissioner D. DuFour. Motion carried.

**Roll Call:**

K. Rochefort – Yes

D. DuFour – Yes

R. Lund – Yes

R. LaCroix – Yes

T. Klarich – Yes

## b. Bridge Inspections due June, July &amp; August

Manager J. Frankovich requested to continue using U.P. Engineering to complete these inspections at this time. The board has agreed to allow J. Frankovich to make this decision.

## c. Resolution for County Road 434 JN#203397

**It was moved** to sign the Resolution for County Road 434 JN#203397 by Commissioner K. Rochefort, seconded by Commissioner D. DuFour. Motion carried

Ayes:	Five
Nays:	None

## d. Resolution for County Road 436 JN#205496

**It was moved** to sign the Resolution for County Road 436 JN#205496 by Commissioner K. Rochefort, seconded by Commissioner D. DuFour. Motion carried.

Ayes: Five  
Nays: None

## e. Approval of Mailbox Policy RO 1.01 Amended

**It was moved** to accept the amendments to the Mailbox Policy RO 1.01 by Commissioner T. Klarich, seconded by Commissioner K. Rochefort. Motion carried.

Ayes: Five  
Nays: None

## f. Approval to post RFP 2019-06 Used Loader

The Board has decided to table this topic at this time. Manager J. Frankovich will be completing further investigation into the purchasing requirements for used equipment. The Board has agreed to post for competitive bids over sealed bids.

## 9. Managers' Report

- a. To preserve the salt/sand piles I have decided to have them tarped until next year. Greg already had the tarps in stock and Kim had the guys push the pile up. We will do the same in Seney with the remaining salt/sand pile. We currently have approximately 1,500 tons remaining from this season.
- b. Kim has requested going to 4 10's earlier this year, so he can have the crew out crack sealing. The guys will switch to 4 10's effective April 22, 2019. UPDATE: The guys went out and started crack sealing on Belgium Rd for their practice before starting CR 437. Please go out and look at their work, it looks very good. They will finish Belgium Rd the week of 04/08/19. East bound lane is complete, center cracks are halfway complete and will be completed with the west bound lane completion.
- c. I received a call from the Thompson Township Supervisor regarding the turnaround on Fragale Rd and the issues that have arisen. The issue is the landowner Cheyne has placed a gate at the end of his driveway which is limiting the turnaround space and making it difficult for the bus to turnaround. The request is for us to see what we can do as far as making the turnaround bigger for easier turnaround. I was advised about some of the history of the turnaround and how it came to be. After being brought up to speed I obtained a copy of the final judgment and the registered easement from the County Clerk's office. (included in your packet). It appears that the original survey markers do not exist, and I requested from Peterson Surveying

their services to stake out the easement lines and Peterson's has declined the request. (copy of email included in your packet).

10. Department Heads

- a. T. Hoar, Finance Director, would like to confirm that the board had received her email regarding form 5572. The board stated they had received the email.
- b. G. Dibble, Shop Foreman, stated that they are currently removing wings and placing boxes back on the trucks in preparation of summer maintenance.
- c. J. Johnson, Seney Foreman, stated that the men have begun State brushing and clean up.
- d. B. DeMars, Human Resources, notified the board that Spring training would begin next week. As a part of her safety roll, she has updated the SDS book and will continue to work with K. Rochefort on hazard assessments.

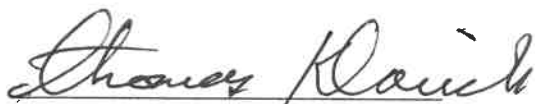
11. Meeting Notices: None

12. Public Comment:

- a. At this time Commissioner K. Rochefort took the opportunity to ask what the Commission was doing in response to the loss control measures that need to be taken in Seney. It was confirmed that G. Dibble, Shop Foreman, was currently assisting J. Johnson in meeting compliance.

13. Adjournment

**It was moved** to adjourn the meeting at 7:49A.M. by Commissioner T. Klarich, seconded by Commissioner R. Lund. Motion carried.



Thomas Klarich, Chairperson



Jean Frankovich, Manager